

## Minutes of Parish Council meeting held Monday 14 March at 7.30pm at the Community Centre.

### Present

Cllr Peter Royce, Chairman, PR

Cllr Howard Singh, HS

Cllr Tim Webber, TW

Cllr June Attwood, JA

Clerk, Elaine Gorman, EG

1. **OPENING** – the Chairman declared the meeting open and thanked all for attending.
2. **APOLOGIES** – none.
3. **DECLARATIONS OF PECUNIARY AND LOAL NON-PECUNIARY INTERESTS** – none declared.
4. **MINUTES FROM PARISH COUNCIL MEETING DATED 10 JANUARY 2022.** The minutes were approved and signed by PR as a true and accurate record, proposed by JA and seconded by HS.
5. **PUBLIC FORUM** – the Chairman reported that the drainage works carried out by Suffolk CC were now complete. PR mentioned an incident in the village over the weekend involving the police and councillors discussed the option of inviting SNT Lee Andrews Pearce to future meetings and the possibility of setting up a meeting involving a number of parishes as the SNT covers a number of parishes but it is difficult to touch base with all of them throughout the year. All agreed EG to send dates of future meetings to the SNT. HS mentioned tree roots which were causing a safety issue in the footpath at Hambrook Close, Stanningfield Road. EG to email Suffolk CC to see if anything can be done to improve the situation. County Councillor Karen Soons' report was circulated prior to the meeting. There was no report from District Councillor Nick Wiseman. The Clerk's report was circulated prior to the meeting and there were no questions from the public. All news and updates from SALC had been emailed to everyone beforehand.
6. **STATUTORY BUSINESS** (all documents circulated for consideration prior to meeting).
  - a) To review and approve Data Protection Policy. Unanimously approved.
  - b) To review Subject Access Request Policy. Unanimously approved.
  - c) To review Subject Access procedure. Unanimously approved.
  - d) To review Document & Electronic Data Retention Policy. Unanimously approved.
  - e) To review Privacy Policy. Unanimously approved.
  - f) To review Filming Policy. Unanimously approved.
  - g) To review, consider and approve the statutory legal power identified in LGA 1972, s137 for 2022/23. S137 of the Local Government Act allows councils to spend a limited amount of money for purposes for which there is no other specific statutory power. The limit of expenditure under this provision for 2022/23 is £8.82 x 1064 (per head of population), £9,384.48. Reviewed and approved.
  - h) To receive and approve the Website Accessibility Statement. Approved.
7. **PLANNING** – a) To consider the following planning application, details emailed prior to the meeting. DC/22/0171/VAR – variation of condition two to allow use of revised drawings for the a. single storey front and rear extensions and b. revised roof structure to form ancillary accommodation in attic space, @ The Coach House, The Street, Little Whelmetham, IP30 ODA. Council unanimously agreed and approved. b) To consider following planning application, details emailed prior to meeting, DC/22/0360/HH – outbuilding @ 3 Hall Cottages, The Cottage, The Street, Little Whelmetham, IP30 ODG. Council unanimously agreed to support the application.
8. **FINANCE** – a) To note the payments since the last meeting and to receive and consider the bi-monthly bank reconciliation for 10.01.22 – 14.03.22. Received and approved. The balance

of the current account is £20,775.79. b) The following payments were approved. Total in bank less approved cheques is £20,464.26.

Detail	Cheque No.	Net (of VAT)	VAT	Total
W'ham comm centre, hall hire	849	132.00		132.00
E Gorman Exps	850	129.49		129.49
E Gorman backpay	851	50.04		50.04
<b>Total</b>				<b>311.53</b>

9. **UPDATES** – a) Land registry. The Clerk reported that she had spoken to Land Registry today and it has a large backlog of applications awaiting first registration and it is unlikely to be before December 2022 before the council’s application is considered. EG will continue with the voluntary first registration applications for the village green in Little Whelnetham and the Railway Walk. b) Play and adult gym equipment, listed below under item 12 as approval required from the majority before council can proceed. c) EG to investigate further with WSC and SCC regarding the Railway Walk and access from properties bordering the walk. EG to obtain costs of double barriers. Clerk to also get prices for replacement noticeboards for next meeting.
10. **COCKTAIL LANE** - signage. Council approved a No-Through Road sign with wording. EG to contact SCC to request.
11. **CONFIDENTIAL BUSINESS** discussed concerning: employment related matters.
12. **PLAY & ADULT GYM EQUIPMENT** – following on from a recent meeting between the parish council and the community centre revised options for play and adult gym equipment were considered including the type and nature of equipment to be sourced, ongoing maintenance costs and funding the project. Council agreed to unanimously approve the project.
13. **CLOSE OF MEETING** – 8.35pm
14. **DATE OF NEXT MEETING, TUESDAY 3 MAY, ANNUAL PARISH MEETING AT 7pm FOLLOWED BY ANNUAL PARISH COUNCIL MEETING at 7.30pm.**

Signed.....Date.....