

Great and Little Whelnetham Parish Council

The Parish Councillors of Great and Little Whelnetham Parish Council are summoned to attend the Annual Council Meeting of the Parish Council at the Community Centre (outside) on Tuesday 3 May 2022 at 7.30pm

Members of the public are welcome to attend. If you do not wish to attend and would like to ask a question, please email the clerk beforehand.

clerkwhelnethampc@outlook.com

AGENDA

1.	Election of the Chairperson and Vice Chairperson inc. the signing of the Declaration of Acceptance of Office for both positions	7.30
2.	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.35
3.	Declarations of pecuniary and local non-pecuniary interests	
4.	To consider and approve the minutes of the previous meeting 5 May 2021, emailed prior to meeting, also on website	7.40
5.	Public Forum - Chair's report, circulated prior to meeting - County Councillor Karen Soons' report, circulated prior to meeting - To receive questions from public - Clerk's report, circulated prior to meeting - Correspondence, circulated prior to meeting - a) Email info from Lighthouse, Women's Aid also for consideration of a donation. - b) West Suffolk Local Plan, circulated prior to meeting	7.45
6.	Statutory Business a) To confirm the continuation of the appointment of the Clerk to the Council as the Responsible Financial b) Consider, approve, and adopt the new NALC Model Code of Conduct, circulated prior to meeting c) Consider, approve, and adopt the following policies, Grievance Policy, Disciplinary Policy, Training and Development Policy, Grant Awarding Policy and application form, Freedom of Information Request Policy, Community Engagement Policy, all circulated prior to meeting	8.00
7.	Planning a) Planning Application no. DC/22/0144/HH, Householder application – rear conservatory, 1 Hall Cottages, The Street, Lt Welnetham, IP30 ODG, unanimously approved b) Planning Application no. DC/22/0400/LB, Application for listed building consent – replace five windows in black paint with slimline double-glazed units, Round House, Bury Rd, Sicklesmere, IP30 OBS – unanimously approved c) Planning Application no. DC/22/0193/HH, Householder planning application – creation of first floor above existing garage and conversion to form annexe, The Coach House, The Street, Lt Whelnetham, IP30 ODA, unanimously approved d) Planning Application no. DC/22/0702/TCA, Trees in a conservation area notification - one Conifer (T1 on plan) fell, Sicklesmere House, Little	8.05

	Whelnetham Road, Great Whelnetham, Suffolk, IP30 0BX, unanimously approved	
8.	Finance a) To receive and approve the Statement of Accounts for year ending 31 March 2022 b) To confirm PKF Littlejohn as external auditor for 2022-2023 c) Payments since last meeting and bank reconciliation d) To approve bi-monthly statement and cheques to be issued	8.10
9.	Update – Play Equipment	8.20
10.	To confirm date of the next Parish Council Meeting which is scheduled for Monday 6 June 2022 to receive and approve the Annual Internal Report for the year ending 31 March 2022 as produced by the Council’s appointed internal auditor	8.30
11.	Close of Meeting	8.35

E Gorman 25/04/22