

Great & Little Whelnetham Parish Council

Minutes of the Parish Council meeting held Wednesday 10 September 2025 at 7.30pm at Great Whelnetham Community Centre

Present	Councillors Peter Royce, PR, John Hepworth, JH, Paul Wallace, PW, Bill Atkins, BA, Tim Webber, TW, Lucy Allen, LA, Elaine Gorman, Clerk and one member of the public.				
1. Opening meeting	The Chair opened the meeting and thanked everyone for attending.				
2. Apologies	None				
3. Declarations of pecuniary and non-pecuniary interests	None declared				
4. Minutes	Minutes of the previous meeting held 18 June 2025 (minutes as detailed on website), approved by JH and seconded by BA and minutes of the Extraordinary meeting held 27 August 2025, approved by JH and TW seconded.				
5. Public Forum	The Chair's report had been circulated prior to the meeting. County and District Cllr Karen Soons' latest newsletter was circulated prior to the meeting. The Clerk's report was circulated prior to the meeting. Two members of the public had raised questions when speaking to JH and TW to ask if anything can be done to slow down the speeding traffic at the junction of Station Rd, Lower Green Rd and Water Lane in Lt W'ham. Council discussed the issue and resolved to send an email request to Paul West and Cllr Karen Soons for a speed survey to be undertaken. There were no questions via email. Correspondence including play inspection reports for June and July plus an Annual Play inspection report, Network crime stats for June and replies from donees of recently awarded grants were circulated.				
6. Statutory Business	a) Dates for remaining PC meetings in 2025-2026 were confirmed. b) Information re applying for Gov.uk domains was circulated. Council requested another 2 quotes for comparison. EG to obtain.				
7. Planning applications decided by PC since last meeting	<ul style="list-style-type: none"> - DC/25/0985/FUL, Improvements to existing access, Land off Cockfield Rd, Gt W'ham, No comment. - DC/25/1173/VAR, planning application – variation of condition 2 of DC/22/1692/FUL to allow for use of amended plans, 10 Grove Cottages, Stanningfield Rd, Gt W'ham, applicant Milward, Abbeygate Construction Ltd, No comment - DC/25/1216/HH, HH planning application a. single storey front extension b. single storey rear extension c. alterations to fenestration including replacement of existing windows to the side and rear, insert two windows to side elevation d. roof mounted PV arrays to the side and rear roof pitches, Location, The Coach House, The Street, Lt W'ham, applicant Mr & Mrs Barabas, No comment - DC/25/1270/TPO, TPO 111(1970) tree preservation order – 13 oak (marked on plan, within A1 on order) overall crown reduction by five metres, Location Acorns, Stanningfield Road, Gt W'ham, IP30 0TL, No comment 				
8. Finance	a) Council received and noted the payments and receipts since last meeting and approved the bank reconciliation. b) Bi-monthly statement received and approved. The following payments were approved:				
	Detail	Chq No	Net of VAT	VAT	Total

	P. Royce, lock and batteries	959			71.35
	E.Gorman, exps, batteries & wreath	960		17.78	226.80
	Zurich Insurance	961			721.49
	Total				1,019.64
	c) Council received the Asset Register as reviewed by the Clerk on 05/09/25, approved by JH and seconded by TW. d) Second year of a three-year insurance quote with Zurich, was received and approved by TW and seconded by PW e) EG confirmed a claim has been made to Zurich to cover the cost of a repair less excess of £250. The police have been informed and URN obtained. Photos of damage have been submitted to Zurich. Waiting for wet pour company to provide cost of work needed. f) Council considered and approved the National Pay Award for 2025/26 backdated to April. g) EG confirmed the external auditor's report had not been received.				
9. Railway Walk	a) LA circulated her poster. Council liked the design and agreed to use it. Council discussed what activities were possible and a guided walk by the Suffolk Wildlife Trust (SWT) sometime in April/May was decided. LA will contact local artists to see if they would be interested in being involved. EG will contact SWT to arrange a date and then publicity of the event can begin. b) Two quotes were considered for the posts/stakes for the R/Walk. Council accepted and resolved to go with MW Nice Ltd. EG to purchase. c) The contractor previously working on the R/Walk is no longer available to do the work so his subcontractor has provided a quote for 5 days' work. Council resolved to accept the quote for £3000 and dates in the Autumn will be agreed with the contractor for the work to start. d) TW confirmed he will install the picnic benches.				
10. Speeding Traffic – Moulton PC	PR reported he had spoken to Moulton PC of their concern and proposed action about speed limits in Moulton village. Council noted Moulton PC's comments.				
11. Close of meeting	8.41pm				
12. Date of next meeting	Wednesday 12 November 2025 at 7.30pm.				

Signed.....

Dated.....